

Job Description

Deputy Chief of Police - 14927

University Staff

Description

University of Colorado Denver | Anschutz Medical Campus

University Police

Deputy Chief of Police

Position #00669245 – Requisition #14927

Applications are accepted electronically ONLY at www.cu.edu/cu-careers

The University of Colorado Denver | Anschutz Medical Campus seeks individuals with demonstrated commitment to creating an inclusive learning and working environment. We value the ability to engage effectively with students, faculty and staff of diverse backgrounds.

The University of Colorado Denver | Anschutz Medical Campus is a public research university serving more than 18,000 students. We award nearly 4,000 degrees each year, including more graduate and professional degrees than any other Colorado institution. With our solid academic reputation, award-winning faculty and renowned researchers, we offer more than 140 highly rated degree programs through 13 schools and colleges. The university receives over \$400 million in research awards each year. In addition to the wide array of health-related programs and facilities offered at CU Anschutz in Aurora, Colo. a significant number of undergraduate and graduate degree programs are taught at CU Denver, our comprehensive campus in the heart of downtown Denver—one of America's most vibrant urban centers. CU Denver is located steps from the Denver Center for Performing Arts and the LoDo District affording our students, faculty and staff access to a broad array of academic, professional, community, recreational and cultural outlets.

A national leader in health care and life sciences, CU Anschutz is the only comprehensive academic health sciences center in Colorado and the largest in the Rocky Mountain region. Located in Aurora, Colo., it is one of the newest education, research and patient care facilities in the world. With six schools and colleges, CU Anschutz trains the health sciences workforce of the future by blending education, research and clinical care all in one place. This strategic collaboration among diverse health care fields allows knowledge to travel directly from the research bench to the patient's bedside. Read CU Anschutz Quick Facts here (http://www.ucdenver.edu/about/WhoWeAre/Documents/CUAnschutz_facts.pdf) .

The University of Colorado Anschutz Medical Campus ranks among the top institutions nationally in clinical care, education and research. Its 230-acre campus, designed to enhance collaboration and interprofessional education, hosts the College of Nursing; the Schools of Dental Medicine, Medicine, Pharmacy, and Public Health; the Graduate School; a Health Sciences Library; and two hospitals. Strategically located contiguous to the campus are a biosciences research park and the soon-to-be-completed Veterans Hospital. CU Anschutz offers two undergraduate degrees, 35 graduate degrees, and five first-professional programs. More than 4,000 students learn alongside faculty members who also make meaningful medical discoveries and provide expert clinical care through 1.5 million patient-visits annually. A hub for research and innovation, CU Anschutz receives over \$400 million in research awards each year and has filed 1,300 patent applications and formed 53 new companies since 2002.

University Police has an opening for a full-time University Staff (unclassified) Deputy Chief of Police position.

This description is a summary only and is describing the general level of work being performed, it is not intended to be all-inclusive. The duties of this position may change from time to time and/or based on business need. We reserve the right to add or delete duties and responsibilities at the discretion of the supervisor and/or hiring authority.

This position is responsible for managerial and administrative oversight of police and security functions on the University Colorado Denver | Anschutz Medical Campus. The Deputy Chief of Police is responsible for all law enforcement operations at the agency, which includes police operations, investigations, training, budget matters, equipment, facilities, etc. This position plans, implements, coordinates and evaluates law enforcement and security activities in cooperation with local law enforcement jurisdictions and hospital security providers. The Deputy Chief is responsible for the application of leadership skills and community relations and includes the ability to apply problem-solving methods and community-policing principles in addressing campus community and police issues. The person in this position is responsible for the leadership and motivation of personnel responsible for the law enforcement operations of the agency. Further, Deputy Chief is expected to demonstrate competent personnel management skills in making human resource decisions. The University Police Department has full responsibility for the campus at the Anschutz Medical Campus; however, consultative and other services are provided to the Downtown Denver campus and CU South Denver locations.

Examples of Work Performed:

- Assumes the duties of the Chief of Police during his/her absence.

- Provides input and participates in formulating and implementing the vision, goals, and objectives for the department using community-policing principles.
- Develops and maintains collaborative relationship(s) with police departments of other jurisdictions including state, local and federal agencies.
- Plans, arranges, and provides leadership for the law enforcement operations of CU Anschutz.
- Monitors and evaluates the efficiency and effectiveness of the service delivery methods and procedures; recommends, within departmental policy, appropriate service and staffing levels; creates an atmosphere and organizational environment, which is conducive for personnel to be innovative in the provision of increasingly efficient and effective services.
- Plans, directs, coordinates and reviews the work plan for Police Division staff; assign work activities, projects, and programs; review and evaluate work products, methods, and procedures; meet with staff to identify and resolve problems.
- Select, train, motivate, and evaluate Police Division personnel; provide and coordinate staff training; work with employees to correct deficiencies; implement recognition, discipline and termination procedures.
- Promotes and advocates diversity through leadership in the Police department and is sensitive to the needs of diverse campus and community population(s).
- Ensures that effective training programs are provided for all sworn personnel and security officers.
- Responsible for oversight of the Field Training Program.
- Responds to major incidents and ensure that the Incident Commander is following Incident Command System/protocol; assume role of Incident Commander or other role as needed.
- Meets with community members dealing with safety issues, procedure or response of police personnel and translate their concerns into actions by appropriate operations personnel.
- Plans for deployment, operation and contingency plans for special events, coordinating with other police agencies as appropriate.
- Develops and maintains collaborative relationships with other Police Department Divisions and University departments and units including the Emergency Preparedness Division, Security Badging Office and Electronic Security Division, Parking Operations, Facilities Operations, University Counsel, Human Resources, Environmental Health and Safety, Facilities Projects, and Academic Support Services to provide adequate security and community policing activities.
- Participates in committees, task forces, and associations representing the Police Department on various issues and the concerns related to law enforcement operations.
- Provides security consultation to various units, departments, and groups in several areas. Security consultation may range from personal security, property security, procedural security, and electronic and CCTV security.

Note: This is an essential services position. The incumbent is required to respond after hours during emergencies and report to work for regular assigned shifts during emergency campus closures.

Salary and Benefits:

The hiring range for this position has been established at \$115,000 to \$125,000 and is commensurate with skills and experience.

Your total compensation goes beyond the number on your paycheck. The University of Colorado provides generous leave, health plans and retirement contributions that add to your bottom line.

Benefits: <https://www.cu.edu/employee-services/benefits>.

Total Compensation Calculator: <https://www.cu.edu/employee-services/total-compensation>

Diversity and Equity:

Please click here for information on disability accommodations:

<http://www.ucdenver.edu/about/departments/HR/jobs/Pages/JobsatCUDenver.aspx>

The University of Colorado Denver | Anschutz Medical Campus is committed to recruiting and supporting a diverse student body, faculty and administrative staff. The university strives to promote a culture of inclusiveness, respect, communication and understanding. We encourage applications from women, ethnic minorities, persons with disabilities and all veterans. The University of Colorado is committed to diversity and equality in education and employment.

The University of Colorado Denver | Anschutz Medical Campus is dedicated to ensuring a safe and secure environment for our faculty, staff, students and visitors. To assist in achieving that goal, we conduct background investigations for all prospective employees.

Qualifications

MINIMUM QUALIFICATIONS:

- Baccalaureate degree in criminal justice, law enforcement, public administration, business administration or a directly related field from an accredited institution
- Minimum of 10 years of law enforcement experience.
- Five years cumulative experience at the level of a Colorado P.O.S.T. certified Police Officer III (equivalent to Sergeant) or higher.

SUBSTITUTION:

- Law enforcement experience appropriate to the assignment may substitute for the required education on a year-for-year basis

PREFERRED QUALIFICATIONS:

- Master's Degree in criminal justice, law enforcement, public administration, business administration or a directly related field from an accredited institution
- Experience on large college/university and/or health sciences campus setting
- Working knowledge of campus safety laws and rules including the Campus Safety Act, Title VII and Title IX
- Prior experience holding the rank of Police Administrator I or II (equivalent to a lieutenant and captain/commander)

CONDITIONS OF EMPLOYMENT:

- Must be at least 21 years of age at time of application
- Must have no felony convictions or domestic violence history
- Must possess and maintain a valid Colorado driver's license and have acquired no more than seven points in the last year and/or no more than 12 points within the last two years; no alcohol related traffic offenses in the last three years; and no repeat alcohol offenses
- Must be able to speak and comprehend English fluently
- Must be willing and able to be subject to recall

- Persons in this position must remain in such physical condition that they can successfully complete required job performance testing
- Applicants will be required to pass a Police Department Background Check which may include one or all of the following: Personnel History Questionnaire, Integrity Interview, Polygraph Examination, Finger Print Check, Drug Screen, Credit/Civil Check, Criminal History and Driving Infractions Check, Reference Checks, and Post-Conditional Offer Pre-Placement Physical, Psychological Examination and Job Performance Test.

KNOWLEDGE, SKILLS & ABILITIES:

- Exceptional interpersonal and leadership skills in dealing with subordinates, supervisors and the general public.
- Extensive knowledge of the methods and practices of law enforcement on a university campus, including knowledge of criminal laws, rules of evidence and community policing principles.
- Knowledge of Clery Act, FERPA, applicable sections of title VII, IX, and other federal rules and regulations and how they relate to the operations of a university police department.
- Considerable knowledge of administrative policy and procedures.
- Basic working knowledge of budget preparation and fiscal management.
- Knowledge and experience of supervisory techniques, management principles, and police organizational leadership.
- Knowledge of physical security technology.
- Ability to plan, direct and evaluate the work of subordinates.
- Ability to develop, implement, and assess goals and departmental objectives and to communicate through written policies and procedures.
- Demonstrated ability to exercise sound judgment and exhibit leadership in sensitive and emergency situations and making critical decisions.
- Ability to plan, direct, and evaluate the work of subordinate police officers.
- Ability to think and act quickly and calmly in emergencies.
- Ability to pass the police job performance test.
- Ability to communicate effectively, both in writing and orally.
- Ability to establish and maintain effective working relationships with employees at all levels throughout the institution.
- Outstanding customer service skills.
- Demonstrated commitment and leadership ability to advance diversity and inclusion.

Special Instructions to Applicants: REQUIRED APPLICATION MATERIALS - To apply, please visit: <http://www.cu.edu/cu-careers> and attach: 1). A cover letter/letter of application which specifically addresses the job requirements and outlines qualifications. 2) A current resume/CV. 3) List of 3-5 professional references. Questions should be directed to Rhonda Truesdale at Rhonda.Truesdale@ucdenver.edu. Application Materials Required: Cover Letter, Resume/CV, List of References Application Materials Instructions: Applications are accepted electronically ONLY at www.cu.edu/cu-careers. Application Deadline: Review of applications will begin immediately and will continue until the finalists are identified.

Job Category: Public Safety/Enforcement and Protective Services

Primary Location: Aurora

Department: U0001 -- Denver-Anschutz Administration - 60039 - ADM-VCAF University Police

Schedule: Full-time

Posting Date: Oct 16, 2018

Unposting Date: Ongoing

Posting Contact Name: Rhonda Truesdale

Posting Contact Email: Rhonda.Truesdale@ucdenver.edu

Position Number: 00669245