Police Corporal

**Department:** Police

**Compensation:** Starting - $70,760; Step 1 - $76,300; Step 2 - $81,839; Step 3 - $87,378; Step 4 - $92,918; Step 5 - $98,457 FLSA: Non-Exempt

**Hours:** Varies. Shift Work. 12-Hour Shifts

**Deadline:** Open until filled

**Duties and Responsibilities:**

* Performs a variety of law enforcement services including patrolling streets and other public places on an assigned shift.
* Performs activities associated with investigations and crime prevention; writes detailed police reports; collects physical evidence.
* Protects and preserves crime scenes. May photograph and/or sketch crime scenes and accidents; assists with filing cases; testifies in court.
* Enforces traffic laws to curtail violations and ensure traffic safety. Secures crime scenes to identify and collect any physical evidence present, and obtains descriptions of suspects/vehicles involved in crimes or criminal activity.
* Prepares incident/accident reports, affidavits, citations, legal documents, memorandums, other job-related documents and prepares for court testimony.
* Operates police vehicles in routine and emergency situations.
* Participates in job-related training and courses to maintain skills, knowledge and abilities necessary to perform duties.
* Provides information, assistance or directions to the public; performs a variety of public relations and public education duties.
* Intervenes in disputes, apprehends suspects, makes arrests, issues citations, identifies witnesses, conducts preliminary investigations, and re-establishes law and order at the scene. Prepares documentation of activities performed and information gathered. Follows-up on cases.
* Responds to calls for assistance, including assaults, fights, domestic disturbances, thefts, traffic accidents and traffic control, and other criminal or civil complaints; transports prisoners to detention facilities as necessary. Interacts with other jurisdictions, law enforcement agencies and courts of law.

**Minimum Requirements:**

* Three (3) or more years’ experience as a law enforcement officer assigned to a patrol function.
* High school graduation or equivalent
* Must be twenty-one (21) years of age or older.
* A Colorado P.O.S.T. certification as a Level 1 Peace Officer is required at the time of hire.
* A valid Colorado Driver License and good driving record or the ability to obtain upon hire is required; must have had a Driver License for at least two (2) years.
* An associate degree in Law Enforcement, Criminal Justice or related field is preferred.
* The ability to type 25 words per minute accurately is required.
* Must have the ability to pass all phasesof the selection process for Police Officer.

**Additional Qualifications:**

* No felony convictions.
* Must pass thorough background check including: drug screen, voice stress analysis, psychological evaluation, review of driving record and pre-employment (post job offer) physical examination.
* Valid Colorado Drivers License and good driving record.

**More Information:**

**How to apply:**

1. Complete Federal Heights online employment application here:  [Employment Application](https://docs.google.com/forms/d/e/1FAIpQLSe4K00vzVGtd_6QFJdV4P6LNKiBqR4QFI4P_j_n-vCTpBUuZQ/viewform).

2.  Send letter of interest and

3.  Send resume to Human Resources:

* [hr@fedheights.org](mailto:hr@fedheights.org)
* Mail or drop off to 2380 W. 90th Avenue, Federal Heights, CO 80260;
* Fax to 303-428-3298

Successful applicants for all positions must pass a pre-employment drug screening and background check. Police and Fire Department positions require additional pre-employment testing.

*The City of Federal Heights is an Equal Opportunity Employer.*

The City of Federal Heights provides the following benefits to employees: 11 holidays, vacation accruals for full-time employees are based on years of service from 6.67-13.33 hours per month. Full-time firefighters accrue vacation based on years of service from 12-18 hours per month.  Full-time employees accrue sick leave at the rate of 8 hours per month of service to a maximum of 960 hours. Part-time employees accrue sick leave at a rate of 1 hour per 30 hours worked. Regular full-time employees, except for police officers and firefighters, are required to participate in the City’s 401(a) retirement plan. A voluntary 457 plan is also available to all regular employees.  Police Officers and firefighters participate in a State-approved retirement plan, FPPA.  The City of Federal Heights offers both short-term disability and long-term disability to its regular and part-time employees. Police officers and firefighters are eligible for long-term disability benefits in accordance with the terms and conditions set forth by the State of Colorado’s Fire and Police Pension Association (FPPA).  The City of Federal Heights offers life insurance benefits to all full- and part-time employees. Part-time employees must work a minimum of 30 hours per week to be eligible for life insurance benefits. The City also offers a voluntary life insurance plan for employees to purchase additional life insurance.  Regular and part-time employees are eligible for City of Federal Heights benefits the first of the month after their hire date. Part-time employees must work at least 30 hours per week to be eligible for pro-rated benefits.   Medical benefits are offered through Colorado Employers Benefit Trust (CEBT), which is self-funded multiple employer trust that currently provides employee benefits for over 300 public entities, school districts, and colleges. The City of Federal Heights offers the choice of three medical plans through CEBT. Employees can choose from an EPO, PPO, or Kaiser HMO plan.  Vision insurance is provided through VSP, and dental benefits are offered through Delta Dental.